

Private and Confidential

Parent name  
Address 1  
Address 2  
Postcode

**Penalty Notice  
(School Attendance)**

**S444 EDUCATION ACT 1996**

**(Please read the notes overleaf carefully)**

Your penalty notice number.  
You'll need it to pay your  
fine.

**Penalty Notice No:0506/030724**

**Date of Issue: 05.06.24**

If a child of compulsory school age who is a registered pupil at a school fails to attend regularly at the school, his/her parent/carer is guilty of an offence under S444 Education Act 1996.

The child your fine relates to.

You are a parent/carer of **June Patterson** (called in this notice "the pupil") who is a registered pupil at Middlesbrough School. Between **25.02.24 and 15.03.24** the pupil failed to attend regularly at the school.

The period of absence your fine relates to.

This notice gives you the opportunity to pay a penalty fine instead of being prosecuted for the offence given above. The amount is £80/£160 in accordance with the table overleaf. If you pay this penalty within the time limits set out below, no further action will be taken against you in connection with the offence as set out in this notice.

Payment should be made within 21 days. If paid after 21 days but within 28 days the penalty is doubled to £160.

**£80 due if paid between 05.06.24 and 26.06.24.**  
**£160 due if paid between 27.06.24 and 03.07.24.**

The amount your fine will be,  
based on when you pay it.

**Methods of Payments:**

**Online:** [www.middlesbrough.gov.uk/schoolfine](http://www.middlesbrough.gov.uk/schoolfine)

**By Telephone:** 01642 726001

**IMPORTANT**

**Late or part payment will not be accepted and no reminders will be sent.**

**If payment is not received by 03.07.24 you may be prosecuted for the offence.**

## NOTES

### 1. Contact Details

If you have any queries about this notice, please contact Education Welfare Service, Access to Education, Middlesbrough House, 50 Corporation Rd, Middlesbrough, TS1 2RH – Tel:- 01642 726091/01642 729271

### 2. Amount of penalty.

The amount of the penalty is as follows:

#### When paid

Within 21 days	<b>£80</b>
Paid between 22 days and 28 days	<b>£160</b>

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### 3. Code of Conduct

This notice is issued in accordance with a local code of conduct drawn up by the Middlesbrough LA. Any Questions or correspondence about the code should be addressed to Lynn Mitchell, Attendance Manager, Middlesbrough House, 50 Corporation Rd, Middlesbrough, TS1 2RH.

### 4. Withdrawal

#### **Please note there is no right of appeal for this notice.**

This notice may be withdrawn by Middlesbrough LA if it is shown that it should not have been issued to you or has not been issued to you in accordance with the local code of conduct. The LA will consider your request and will contact you to let you know whether the notice is to be withdrawn. If the notice is not withdrawn and you do not pay, you will be liable to prosecution for the offence that you did fail to secure your child's regular attendance at school.

### 5. Payment

**Online:** [www.middlesbrough.gov.uk/schoolfine](http://www.middlesbrough.gov.uk/schoolfine)  
**By telephone:** 01642 726001

No instalment, payment arrangement will be entered into.

### 6. Prosecution

If you do not pay the penalty, and the notice is not withdrawn, you will be prosecuted for the offence that you did fail to secure your child's regular attendance at school. You will receive a separate summons for this offence which will give you notice of the time and date of the court hearing. You will be able to defend yourself and you would be advised to seek legal representation; in some circumstances you may be entitled to legal aid.

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