



ADVANCED FEE POLICY

Ceremonies

All ceremonies must be paid for at least 4 weeks before the date of the ceremony, or on the day of booking if the ceremony is to take place within 4 weeks.

Notice of Marriage.

The appropriate fee per notice is taken as an advance fee at the time of booking the appointment.

Nationality Checking Service

The appropriate register office fee is taken as an advance fee at the time of booking the appointment.

REFUND POLICY

If an appointment is cancelled with 2 working days notice, a full refund will be given.

If the appointment is rescheduled with 2 working days notice, the advance fee will be allocated to the rescheduled appointment.

Fees will not be refunded if an appointment is cancelled or rescheduled with less than 2 working days notice, unless there is good cause. In these circumstances a request for refund must be given in writing for consideration. There will be no refund for failed to attend appointments.

Working days are defined as Monday to Friday, excluding Bank Holidays.